

**Chico Independent School District  
PO Box 95 Chico, TX 76431  
(940) 644-5000 Fax (940) 644-2193**

**CHANGES IN THE NURSES OFFICE**

**OTC MEDICATION:**

- CHICO ISD WILL NOT SUPPLY ANY OVER THE COUNTER MEDICATION THIS IS INCLUDES TYLENOL, MOTRIN, and BENADRYL ETC.....
- IF YOU WANT YOUR CHILD TO HAVE MEDICATION OF ANY TYPE YOU MUST PROVIDE THE SCHOOL WITH THE MEDICATION AND BRING IT IN THE ORIGINAL CONTAINER WITH THEIR FULL NAME AND DATE OF BIRTH WRITTEN ON THE CONTAINER.
- WE MUST HAVE THE MEDICATION AUTHORIZATION FORM SIGNED BY THE LEGAL GUARDIAN FOR EACH MEDICATION. WRITTEN ON THAT FORM MUST BE WRITTEN INSTRUCTIONS ON HOW THE MEDICATION MUST BE GIVEN.
- NO MEDICATION WILL BE GIVEN IF WE DO NOT HAVE THIS FORM ON FILE FOR THE STUDENT.

**PRESCRIPTION MEDICATION:**

- IF THE MEDICATION CAN BE TAKEN BEFORE OR AFTER SCHOOL, PLEASE MAKE ARRANGEMENTS TO DO SO.
- IF THE MEDICATION HAS TO BE TAKEN BETWEEN SCHOOL HOURS, WE MUST HAVE A WRITTEN PRESCRIPTION FROM THE PHYSICIAN TO KEEP ON FILE.
- THE MEDICATION AUTHORIZATION FORM MUST BE FILLED OUT COMPLETELY. IT MUST BE SIGNED BY THE LEGAL GUARDIAN AND THE PRESCRIBING PHYSICIAN.
- THE MEDICATION MUST BE BROUGHT IN ITS ORIGINAL PRESCRIPTION BOTTLE WITH THE WRITTEN INSTRUCTIONS ON IT. THE STUDENTS NAME AND DATE OF BIRTH ON THE BOTTLE.

IF YOU DID NOT GET ONE OF THE "HEALTH SERVICE FORMS" IN YOUR STUDENT'S ENROLLEMENT PACKETS PLEASE STOP MY OFFICE AND GET ONE.

ALL MEDICATIONS WILL BE KEPT IN THE NURSES OFFICE LOCKED IN A BOX.

ALL MEDICATIONS MUST BE BROUGHT IN BY AN ADULT! WE WIL NOT ACCEPT MEDICATIONS BROUGHT IN BY A STUDENT.

**\*\*If your child has Asthma, a severe food Allergy, or a medical disorder that I need to know about, I have another form for you to add to that stack of paperwork, so stop by my office any time the first week of school.\*\***

I know this seems tedious but this not only ensures the safety of our kiddos but also our staff here at Chico ISD.

If you have any questions at all please feel free to stop by my office, give me a call, text, or email, I am available any time.

Thank you,  
Brandi Sides  
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